

Robert Kaelin

E-mail: robbykaelin@gmail.com

Phone: (801) 895-5496

LinkedIn: <https://www.linkedin.com/in/robert-kaelin>
robertkaelin.weebly.com

SUMMARY of QUALIFICATIONS

- Two seasons working in recruiting with University of Utah football
- Proficient in HUDL, Recruit, and other recruiting websites
- Logged 500+ hours in JumpForward
- Skilled at computer applications including Microsoft Office, Excel, and PowerPoint

COLLEGE EDUCATION

Bachelor of Science Degree

*University of Utah
August 2017*

- Community Recreation and Sports Management, PRT
- Dean's List in all college semesters from 2012 – present
- 3.934 cumulative GPA
- 2017 Outstanding Undergraduate of the Year Award
- Qualified for the Honor Society of Phi Kappa Phi
(Top 7.5% of students nationwide)
- Qualified for the Golden Key International Honour Society
(Top 15% of students nationwide)

WORK EXPERIENCE

University of Utah Football

*Salt Lake City, UT
2015 – 2017*

Recruiting Assistant Intern

- Managed, organized, and carried out events for 300+ participants
- Evaluated skills of 100+ High School and Collegiate athletes
- Created lists, spreadsheets, and schedules that improved the efficiency of the program, using programs such as JumpForward, Microsoft Word, Excel, and PowerPoint

Skyline High School Football

*Salt Lake City, UT
2014 – 2015*

High School Assistant Football Coach

- Offensive Coordinator for Freshman State Championship winning team
- Defensive Coordinator for JV team
- HUDL coordinator for coaches and athletes
- Created highlight film for 50+ student-athletes
- Organized equipment, locker rooms, and other facilities
- Created and carried out daily and weekly game, scripts, and practice plans

ACCOMPLISHMENTS / SKILLS

- Full-Time, Service and Community Volunteer, location: Brazil
- Eagle Scout
- First Aid and CPR/AED certified through American Red Cross
- Fluent in Portuguese

*2010 – 2012
January 2007*